JOB DESCRIPTION

Title:  Senior Pastor, Grace Evangelical Free Church

Description:  The Senior Pastor serves as the spiritual leader of GEFC.  Together with the Church Chairman, Elder and Deacon Board, he oversees the ministries of this church.  The objective is to provide opportunities for God’s people to grow in their spiritual life and to equip them for the work of ministry for the purpose of advancing the Gospel and making disciples.

Ministry Emphasis:  Transformational preaching with application, fostering worship in spirit and in truth, teaching, counseling, praying for members of the congregation, developing leadership, establishing vision, reaching the lost for Christ, making disciples, and encouraging follow-through on fulfilling the mission and goals of GEFC.

Primary Responsibilities

1. Preach at Sunday morning worship services and holiday services.  Plan service order for all worship services.

2. Provide and promote spiritual leadership and encouragement to the Deacon Board, Ministry Leaders and the congregation.

3. Serve as the primary guardian of the truth as revealed in God Word (Titus 1:9).

4. Administer the ordinances of Baptism and Communion.  Officiate at weddings and funerals as necessary.

5. Identify and develop leaders within the congregation and equip them to carry out the work of ministry.

6. Cast and implement a vision of God’s preferred future for GEFC.

7. Coordinate with the Elder Board regarding items to be brought before the Deacon Board and General board.  Serve as a voting member of the Deacon Board and General Board.

8. Be involved in the community for the advancement of the Gospel.

9. Maintain hours of availability at the church.

Secondary Responsibilities

1. Serve as an ex-officio member of all boards and ministry teams.

2. Provide pastoral counseling as needed.

3. Visitation of the sick and shut-ins.

4. Perform other tasks as mutually agreed upon with the General Board.

5. Maintain and enhance his knowledge, skills and abilities related to this position through necessary means of continuing education.

Minimum Qualifications

1. Have a commitment and personal relationship with Jesus Christ.

2. Meets the biblical qualifications for leadership (1 Tim. 3:1-7; Titus 1:5-9; 1 Peter 5:1-4).

3. Holds at least a seminary degree, or working towards a degree, from an accredited theological seminary.

4. Is ordained, or is the process of being ordained, within the Evangelical Free Churches of America or a similar denomination.

5. Has experience and has demonstrated abilities in the following areas:

• Expository, topical, relational and evangelistic biblical preaching

• Vision and action planning for church growth

• Training and leadership development

• Counseling and reconciliation

• Mentoring and teaching

Is in agreement with GEFC’s Statement of Faith and be willing to affiliate with (if not already affiliated with) the Evangelical Free Churches of America (EFCA) and participate in EFCA denominational activities.

Accountability

1. The Senior Pastor is accountable first and foremost to God and His Word, and secondly to the Elder and Deacon Board of GEFC.

2. Yearly reviews by Elder Board.